

**Central MN**  
**Next Generation 9-1-1 Committee**  
**Microsoft Teams Meeting**  
**Thursday, January 13, 2022 – 10:00 AM**

**NG911 COMMITTEE MEMBERS/ALTERNATES PRESENT**

1. Joyce Zika & Julia Fraley – Benton County
2. Sheriff Mark Brown – Big Stone County
3. Kevin Smith – Douglas County
4. Tina McGrath – Grant County
5. Jody Norstegard – Kandiyohi County
6. Becky Howell – Meeker County
7. Andy Beckstrom – Mille Lacs County
8. Jason Karlgaard & Greg Seim – Otter Tail County
9. Tracy Koosman & Sheriff John Holtz – Swift County
10. Sarah Booker, Chair – Todd County
11. Brenda Bartz – Traverse County
12. Anthony Harris – Wilkin County
13. Haley Dubois – Wright County

**NG911 COMMITTEE MEMBERS/ALTERNATES ABSENT:**

14. City of St. Cloud
15. Morrison County
16. Pope County
17. Stearns County
18. Stevens County
19. Wadena County

**GUESTS:**

1. Joe Zunker, GIS – Douglas County
2. Commissioner Jeff Jelinski, ESB Chair – Morrison County
3. Dona Greiner – Stevens County
4. Caitlin Christenson, GIS – Stevens County
5. Curt Carlson – MnGeo

**CALL TO ORDER:**

Meeting called to order by NG911 Chair Sarah Booker at 10:00 a.m.

**INTRODUCTIONS:**

Introductions were conducted. There was a quorum for the NG911 Committee.

**APPROVAL OF AGENDA**

*Meeker County made a motion to approve the NG911 Committee Agenda. Swift County seconded, motion carried. Roll Call Vote: Benton – Aye; Big Stone – Aye; Douglas – Aye; Grant – Aye; Kandiyohi – Aye; Meeker – Aye; Mille Lacs – Aye; Otter Tail – Aye; Swift – Aye; Todd – Aye; Traverse – Aye; Wilkin – Aye; Wright – Aye.*

## **APPROVAL OF MINUTES**

*Benton County made a motion to approve the December 9, 2021 NG911 Committee minutes. Traverse County seconded, motion carried. Roll Call Vote: Benton – Aye; Big Stone – Aye; Douglas – Aye; Grant – Aye; Kandiyohi – Aye; Meeker – Aye; Mille Lacs – Aye; Otter Tail – Aye; Swift – Aye; Todd – Aye; Traverse – Aye; Wilkin – Aye; Wright – Aye.*

## **Communications**

None.

## **REPORTS:**

### **ECN Update**

1. MN Public Safety Communications Conference – April 25-27, 2022 (Save the Date)  
Chair Booker reported that is currently scheduled to be an in-person conference. It will be somewhere in the Brainerd Lakes area.
  
2. RapidDeploy Radius Mapping Project (Update)  
Booker reported for our agencies that are participating, Shari was working on getting some information from the participating agencies to send to ECN, so we can move on to the next steps. One item that has been brought up for discussion is there needs to be some type of MOU, or documentation, in place with ECN so we can clearly outline the terms of this project agreement. Any of those issues like the ownership, maintenance, who is paying for it, who is going to continue to pay for it, so there are no surprises as we get down the road in this. Once we get something drafted with ECN we can send it out to the participating agencies to review and sign. Then it is in place for other agencies that may want to come on down the road, so everybody is clear on the rules, clear on who is responsible for what as we move forward with this. Jelinski had conversation with Myers who said exactly what you did. Jelinski agrees any agency that is going to jump onto this thing without knowing what really is happening, who really is funding what, etc. would be a bad move for anybody in Jelinski's opinion. To get something in writing is at the very least nothing more than good business sense. Booker stated on that note, just to make it official, Booker thinks we should make this an action item to make that official request from ECN to get that MOU drafted and make sure all those items are outlined before we move onto the next steps in this project. Booker looked for a motion to make that formal request to ECN. *Benton County motioned. Kandiyohi County seconded. Roll Call Vote: Benton – Aye; Big Stone – Aye; Douglas – Aye; Grant – Aye; Kandiyohi – Aye; Meeker – Aye; Mille Lacs – Aye; Otter Tail – Aye; Swift – Aye; Todd – Aye; Traverse – Aye; Wilkin – Aye; Wright – Aye. Motion carried.*

### **Statewide NG911 Committee**

There was no meeting last month of the statewide NG911 Committee.

1. Advanced Location Classes of Service
  - a. Location Based Routing  
Booker reported the information is online and we include it in your packet.
  
2. 988 Mental Health transition  
Booker reported the workgroup continues to meet bi-weekly. The best practices guide is nearly finished. Working on finalizing some edits. The goal is to present what we currently have to the statewide NG911 meeting next week and see if there are any other considerations we need to make or changes. In the next month or two we will be seeing that come out and we will run it through all of our committee meetings and see if there is anything else we need to get put in there. That best practices guide is just an assistance guide to help you make your own internal policies as far as dealing with crisis callers, mental health issues.

## **REPORTS: (Continued)**

### Statewide NG911 Committee (Continued)

#### 2. 988 Mental Health transition (Continued)

Booker reported there is a smaller subgroup of the workgroup that is going to be meeting with some of the other mental health groups to continue the education process regarding what we do from our side and keeping the conversation going to make sure we are lining up to try and focus some of these goals so the implementation of this can maybe go a little bit smoother. Especially with the 988 hotline coming in here later on this summer, that is going to continue to happen.

#### 3. Technical Workgroup

Booker reported Shawn Larsen was confirmed as our Central Region representative for the technical workgroup on the state NG911 Committee. They have not had any meetings yet. That is the goal for next week at the statewide NG911 meeting to set the schedule for the first meeting and work on their next steps and to come up with a list of tasks for that workgroup to start working on.

### Statewide NG911 GIS Work Group

Carlson from MnGeo reported the draft emergency service zone standard has been submitted from the Next Gen 911 GIS workgroup to the Geospatial Advisory Council (GAC) standards committee. That was done two days ago.

### 911 Telecommunicator/Pension Study Working Groups

Booker reported the telecommunicator working group dealing with the minimum training standards certification has completed their report. It was due to be submitted prior to the 15<sup>th</sup>. The last Booker heard it is currently at the ECN's Director of Communications for a final review. There was some grammatical corrections and some edits to the draft report that was submitted. That should be completed by today if it has not already and then it will be submitted to the appropriate legislative committee prior to the deadline. The last update from the pension working group they were not able to reach a consensus, but there were some recommendations, so they were going to be working through the discussion on those recommendations. Their report for that workgroup is not due until March, so they do have some time left for having those discussions and if there are other action items they need to work on.

### 403 Statute Workgroup

Booker reported the first group dealing with the technical aspect, or the first 15 chapters of the 404 statute, has been submitted. The draft is back from the Revisor's Office. That is still pending, but it looks like everything is good to move ahead with that. With regards to the governance workgroup, we did ask Commissioner Harrington to attend the SECB meeting last month. There was some extensive discussion regarding the role of the board, the desired state, and where we need to be moving, or where we need to be looking at before we make any of those statutory type changes. One of the things that was brought up was checking with other states to see if our ideal model already exists somewhere else, so we do not have to reinvent the wheel. We can just make adjustments as needed to develop our model. It was determined to continue with the workgroup work and move forward along with the goal to align this discussion with those items that were identified in the strategic plan regarding governance.

## **GENERAL DISCUSSION**

a. Elections for 2022 Chair and Vice Chair (Action Item)

Booker started with nominations for Chair. Sheriff Holtz nominated Sarah Booker for Chair. Booker called for other nominations for Chair. Roll Call Vote: Benton – Aye; Big Stone – Aye; Douglas – Aye; Grant – Aye; Kandiyohi – Aye; Meeker – Aye; Mille Lacs – Aye; Otter Tail – Aye; Swift – Aye; Todd – Aye; Traverse – Aye; Wilkin – Aye; Wright – Aye. *Motion carried.*

Booker called for nominations for Vice Chair. Smith noted that Tom Egan has agreed to do it again even though he is not online. Booker made the nomination for Egan. Booker called for other nominations. Roll Call Vote: Benton – Aye; Big Stone – Aye; Douglas – Aye; Grant – Aye; Kandiyohi – Aye; Meeker – Aye; Mille Lacs – Aye; Otter Tail – Aye; Swift – Aye; Todd – Aye; Traverse – Aye; Wilkin – Aye; Wright – Aye. *Motion carried.*

b. Sign in attendance

Booker reported this is our year-end summary of our attendance. It is looking a lot better. Reminder we do now have that second alternate option, so if that is something you think would be beneficial to your agency to help with attendance please utilize it.

c. Text-to-911 Go Live

Booker reported Morrison is looking in the next couple of months. Sheriff Holtz reported Swift County has taken possession of our equipment. We had Daniel here the other day. We are just waiting for a couple minor pieces, their gateways. Then we will be moving forward. Unknown on completion, but Holtz has already turned one bill into Shari for the grant.

d. NG911 Grant

1. NGGIS

Booker reported we are at about 2 ½ months, end of March so, keep working on those submittals. We were still working through some issues on the CPE side.

2. CPE

Booker reported we are making a little progress on that. Shari reported we have all the invoices in that we can have.

e. Regional Strategic Plan

1. Promote the recruitment and retention of PSAP staff

2. Implement equipment/technology to improve 9-1-1 location accuracy

Booker stated we are going to leave these on our agendas as a standing item. There is no changes currently, but we are going to keep it on here just for periodic review and make sure we are staying aligned to our goals and if we need to make any changes as we progress here. Both of these items are going to be the living document, so if we need to make some adjustments or we identify something that is equally important we can make those changes and make sure we stay on track with those. Same with the state SCIP plan, we are just making sure that our regional needs are aligning with the state's goals. If we need to make other requests that we see fit, whether that is to ECN/SECB, we can sure do that.

f. Training Opportunities

Booker does not have anything new currently, at least on the 9-1-1 side, with the exception of the MN Public Safety Communications Conference.

## **OTHER ISSUES**

Sheriff Holtz reported a couple weeks ago we had a hearing impaired gentleman who called his signer, who ended up getting 911 to the Swift County dispatch. We did not exactly know where he was at other than he said he was at home. He was not at his home. He was at somebody else's place. Holtz's question is does anybody know of any companies out there for the hearing impaired that have location capabilities for the hearing impaired person who is in distress? Booker replied as far as direct companies, this was one of the main reasons to implement the text-to-911. Sheriff Holtz replied the person that was calling needing help he was in a position where he would not have been able to text. The gentleman felt he was pinned between the garage wall and the car. That is what the person who called 9-1-1, the signer, told us, that is all he could see. Holtz does not think he would have been able to actually text. Booker stated without him making the call to 9-1-1 directly, it would end up having to look at something like the pendants or the wearable technology. As we have discussed in our last few meetings sometimes the location information on that is not super spectacular. Booker asked has anyone else dealt with this or have any thoughts? Holtz requested if anyone has any ideas call Koosman or Holtz in Swift. Booker will check with a couple of other folks and see if they are familiar with anything. Booker's instinct would say if they are not able to make a text call from their spot it would have to almost come down to one of those pendant type activations. Karlgaard thought maybe he would not have been able to text 9-1-1, but maybe he still could have asked the interpreter to have him call 911. Granted he would not be able to speak, but maybe still be able to pull a location off his actual phone call to 911. Holtz tried to get the interpreter to tell him that, but he could not sign since he was down. Holtz noted the company does not have the capabilities of getting the location from the person who is impaired. Holtz stated this one is a really interesting tough scenario. Booker will do some checking on her end and see if there is anything she can come up with, or if anybody else comes across anything reach out to the sheriff or send it out to the group, because it is probably something that all of us should be aware of.

## **UPCOMING MEETINGS**

- a. February 10, 2022 – Microsoft Teams Meeting

## **ADJORNMENT**

*Chair Booker made the executive motion to adjourn the meeting and the motion was carried unanimously at 10:29 a.m.*

Minutes by Shari Gieseke.